

Procedures for Administering the Comprehensive Progression Examinations

Description: The Comprehensive Progression Exam is administered to P1 – P3 students at the conclusion of spring semester (see Spring Schedule). Students take the computerized, multiple choice Comprehensive Progression Exam on campus. Students receive their % score. Students print out results for each question, showing whether it was missed, the course # from which it came, and a section/subsection description.

All students: Must place the results print-out from their Comprehensive Progression Exam in their Professional Development Portfolio.

Students who earn 70% or greater on the Comprehensive Progression Exam:

Have no additional Comprehensive Progression Exam-related requirements.

Students who earn less than 70% on the Comprehensive Progression Exam:

Have a mandatory one week review period and then take a second computerized, multiple choice Comprehensive Progression Exam the following week. This exam is a scheduled event and will occur on campus. Students must place the results print-out in their Professional Development Portfolio.

Students who earn less than 70% on the Second Computerized Multiple Choice Comprehensive Progression Exam:

Have a mandatory two week review period and then take a written essay (short answer) examination the following week, which is scheduled on campus. The written essay examination will be comprised of one question per credit hour of coursework. For example, with respect to a 4 credit hour course, students will answer 4 essay questions reflective of the four major sections in the course. Each question will be graded as pass/fail and each question must be passed to complete Comprehensive Progression Examination requirements at this point. Written comments regarding weaknesses on failed questions will be provided. Students must place this feedback from the written essay in their professional development portfolio.

Students who do not pass all questions on the written essay examination:

Have a mandatory one week review period and then take an oral examination the following week, which is scheduled on campus. The areas covered on the oral examination come from the failed question areas on the written essay examination where the faculty wrote comments about weaknesses. Therefore the oral examination is tailored to the needs of each student. Students are permitted to schedule an appointment with faculty who provided written examination feedback in order to obtain additional clarification and suggestions for review prior to the oral examination.

After the oral examination, students will be provided a written assessment of their performance on each question. Students will place this feedback from the oral examination in their professional development portfolio. Students must pass each oral examination area in order to fulfill Comprehensive Progression Examination requirements

Students who do not pass all areas on their oral examination:

Must repeat the sequential Comprehensive Progression Examination process (first computerized multiple choice Comprehensive Progression Examination, second computerized multiple choice Comprehensive Progression Examination, written essay examination, oral examination) until they pass.